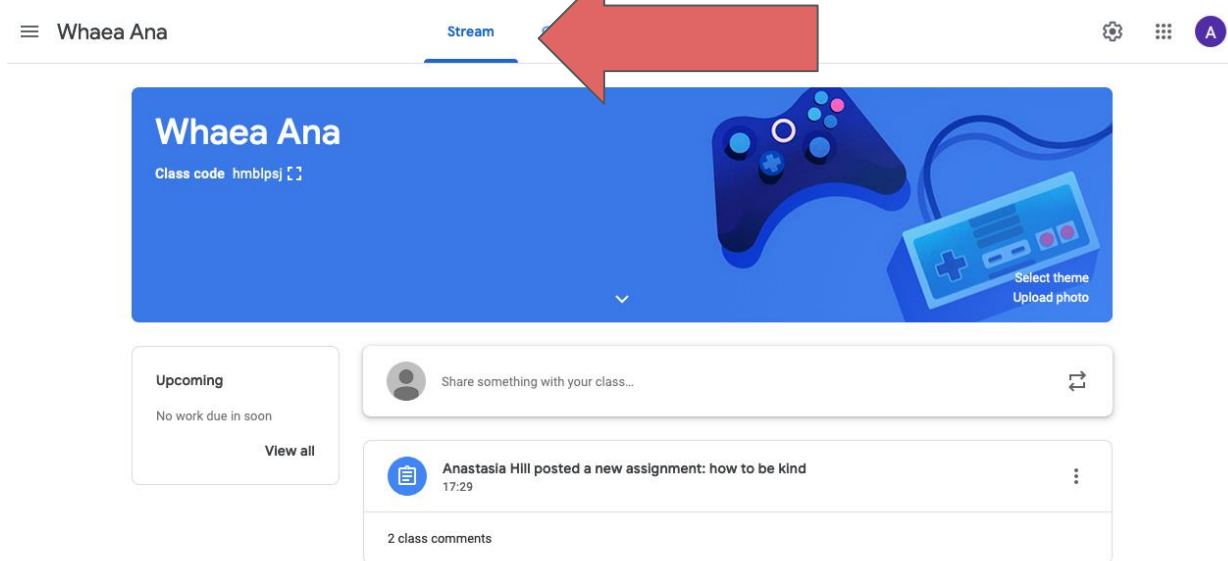


Quick guide to Google Classroom for Students



Joining your classroom

Once you have joined your class you will have access to individual, group and class assignments. The main page of your google classroom is called STREAM. This will show work that has been added and notices and questions posted by your teacher and classroom.



The screenshot shows the Google Classroom interface for a class named "Whaea Ana". At the top, there is a navigation bar with a hamburger menu icon, the class name "Whaea Ana", a "Stream" tab, and icons for settings, a grid, and a profile picture (a purple circle with the letter 'A'). A large red arrow points from the "Stream" tab down to the main content area. The main content area has a blue header with the class name "Whaea Ana" and the class code "hmb1psj". Below the header is a blue banner featuring a video game controller and a console, with options to "Select theme" and "Upload photo". Below the banner, there is a white box labeled "Upcoming" which says "No work due in soon" and has a "View all" link. To the right of the "Upcoming" box is a white box with a person icon and the text "Share something with your class...". Below that is a post by "Anastasia Hill" titled "Anastasia Hill posted a new assignment: how to be kind" at "17:29", with a vertical ellipsis menu icon to its right. At the bottom of the post box, it says "2 class comments".

Accessing your school work

At the top of your google classroom there are a set of tabs - click into classwork. This will show your different topics such as reading, writing and maths.

Whaea Ana

Stream **Classwork**

+ Create

Google Calendar Class Drive folder

All topics

Maths

Writing

Reading

Maths ⋮

Students can only see topics with published posts

Writing ⋮

Students can only see topics with published posts

Reading ⋮

Students can only see topics with published posts

Looking at you school work

You can access the topics work by clicking on the name. In the example below I have clicked onto the Art tab to show the work available and you click on the Google Docs link to open your work.

The screenshot shows a user interface for a school management system. At the top, the user's name 'Whaea Ana' is displayed on the left, and navigation tabs for 'Stream', 'Classwork', 'People', and 'Marks' are in the center. On the right, there are icons for settings, a grid, and a profile picture with the letter 'A'. Below the navigation, the 'Art' topic is selected, and a list of topics (All topics, Art, Maths, Writing, Reading) is visible on the left. The main content area shows a post by 'Anastasia Hill' titled 'ANZAC Art'. The post includes a timestamp 'Posted 17:54', instructions to complete work and upload pictures, and two progress indicators: '0 Handed in' and '0 Assigned'. A red arrow points to a 'Google Docs' link for 'ANZAC day silhouette art'. At the bottom, there is a comment input field with a placeholder 'Add class comment...' and a send button.

≡ Whaea Ana

Stream Classwork People Marks

Art

All topics

Art

Maths

Writing

Reading

Anastasia Hill posted a new assignment: ANZAC Art

Posted 17:54

Please follow the instruction in the document. You can use any household items available to complete your work. Please upload a picture of the finished artwork to share with the classroom.

0 Handed in 0 Assigned

ANZAC day silhouette art
Google Docs

Add class comment...

Looking at your school work

You can also view all your school work in the classwork tab by clicking on *View my work*

The screenshot shows the Google Classroom interface for a class named 'Whaea Ana'. At the top, there are three tabs: 'Stream', 'Classwork', and 'People'. The 'Classwork' tab is currently selected and highlighted with a blue underline. To the right of the tabs are a grid icon and a circular profile icon with the letter 'A'. Below the tabs, there are two buttons: 'View your work' (with a clipboard icon) and 'Google Calendar' (with a calendar icon). To the right of these buttons is a 'Class Drive folder' button (with a folder icon). On the left side, there is a sidebar with 'All topics' and 'Art' listed. The 'Art' topic is expanded, showing a list of assignments. The first assignment is 'ANZAC Art', which has a blue circular icon with a document symbol and a 'No due date' status.

Whaea Ana

Stream Classwork People

View your work Google Calendar Class Drive folder

All topics

Art

ANZAC Art No due date


Asking your teacher a question

If you have questions about your school work, you can ask your teacher privately or for the whole class to see (just like raising your hand in class) this can help others who might have the same question. Teachers will be able to reply to you between 10am and 2pm.


☰ Whaea Ana



ANZAC Art


 Anastasia Hill 5:54 PM

Please follow the instruction in the document. You can use any household items available to complete your work. Please upload a picture of the finished artwork to share with the classroom.



ANZAC day silhouette art
Google Docs

1 class comment

 Anna Hill 6:13 PM
can anyone see this?



Your work

Assigned

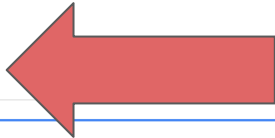
+ Add or create

Mark as done

Private comments

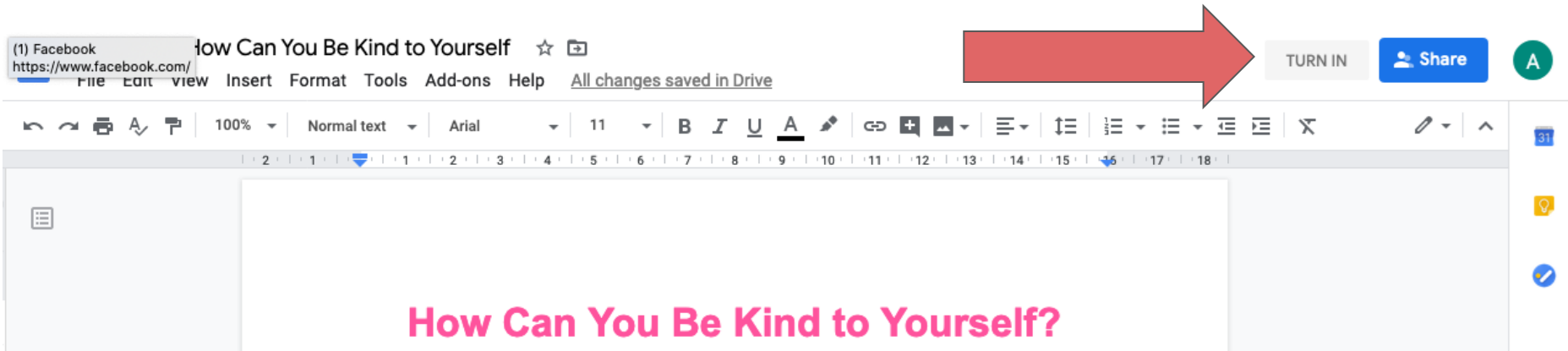


Add private comment



When you have finished your work

There are different ways to submit your work on google classroom. If you are working on a document that your teacher has assigned to you, when you have completed your work you can click the button *Turn In* at the top right hand of the page



The screenshot shows a Google Docs document titled "How Can You Be Kind to Yourself" in a browser window. The document content is "How Can You Be Kind to Yourself?". The interface includes a menu bar (File, Edit, View, Insert, Format, Tools, Add-ons, Help), a toolbar with various editing tools, and a status bar at the bottom. In the top right corner, there is a "TURN IN" button and a "Share" button. A large red arrow points to the "TURN IN" button. The browser address bar shows "https://www.facebook.com/".

If your work needs to be uploaded

If your teacher has asked you to create a picture or a document to go along with your classwork, you can upload this through the *View Your Work* tab. On the right hand side of the screen, click *add or create* to upload your work.

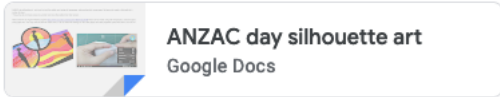
☰ Whaea Ana




ANZAC Art

 Anastasia Hill 5:54 PM

Please follow the instruction in the document. You can use any household items available to complete picture of the finished artwork to share with the classroom.






1 class comment

 Anna Hill 6:13 PM
can anyone see this?







Your work Assigned

+ Add or create

-  Google Drive
-  Link
-  File

Create new

-  Docs
-  Slides
-  Sheets
-  Drawings

When you have finished your work

Some assigned work will have a few different sections. To turn in this work, you can also submit through the *View Your Work* section. Simply click on *Turn In*, located on the right hand side of the screen.

☰ Whaea Ana



Being Kind to Yourself ⋮

 Anastasia Hill 6:21 PM (Edited 6:23 PM)

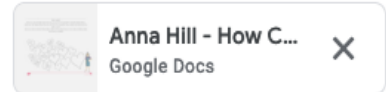
Class comments



Add class comment...

Your work

Assigned



+ Add or create

Turn In



Remember...

Be kind to yourself

Be kind to your family

Stay safe

Take it slowly and don't put pressure on yourself

You are not alone, we are here to help you over email and communication



In a world where
You can be
anything, be
kind.